

AGM Minutes

Commenced 6.15 13/11/15

Present:

Judith Johnson, Helen Millington, Deborah Royle, Craig Jacks, Nick Kay, Janet Sutcliffe, Larana Cavannagh, Jane Moodie, Tracy Cowell, Jackie Paterson.
Emma Hoyle, Adele Whalley, Sarah Myers, Anita Saunders, Bruce Ogden, Lisa Lord, Rachel Adamson, Anna Bialecki, Lisa Duxbury, Karen Haworth, Paul Cullens, Steve Millington

Millenium Hall @ Oakhill

- 1. Formal Welcome from Chair - Helen Millington**
- 2. Formal Apologies**

Pete & Sara Thompson , Trish Parker, Heather Wilkinson, Ann Marie Williams

- 3. 2014 minutes approved**
- 4. Election of officers**

Chair - Helen Millington
Vice Chair - Craig Jacks
Secretary - Judith Johnson
Treasurer - Larana Cavannagh
Head Coach - Jane Moodie
Umpires & Fixtures secretary - Tracy Cowell
Fund Raising Officer - Nina Nelson
Club Volunteer Coordinator - Deborah Royle
Kit Coordinator - Janet Sutcliffe
Press Officer - Nick Kay
Club Safeguarding Officer - Jackie Paterson
Club Development Officer - Sara Thompson

- 5. Chair - statement**

AGM 13 November 2015

One of the most beneficial things about looking back is to see how far you have come and the AGM gives a great opportunity to look back and reflect over the last year and the journey of the club through its 20th anniversary year.

We had quite a few changes to the committee this time last year and it was clear right from our first meeting of the newly formed team that there was a shared vision of how we would like to see the club run and administered. I can honestly say at every meeting everything on the agenda has had the members at the heart of everything we do and any changes we have tried to implement have had the vision of providing a strong and professional support structure for the coaches, our girls and their parents. I believe the current committee to be strong, professional, transparent and passionate about Ribble Valley netball club, I would like to thank each and every member of the committee team for the hours they have put in behind the scenes this year quite simply the club could not run without you.

We have had some restructuring in one or two areas and following this a couple of people are standing down from their positions. I would like to thank Pete Thompson for everything he has done for the club in recent years as Treasurer, Chair and Vice Chair of the club, not to mention

the partner support he has given to Sara in her role as Head Coach. In recent months there has been extra work in finishing things off and handing over to our new treasurer Larana who has found his help invaluable and a great foundation to move forward from. Ann Marie Cattermole is also standing down from the assistant Treasurer position and we thank Ann Marie for her fantastic work in supporting Pete and administering the renewals and affiliations with England Netball which is a mammoth task over the summer months. You only need to think about the payments you make each month, the cash that is collected each week and the paperwork that you fill in at renewal time to appreciate the time involved in administering everything professionally for approaching 200 members. As most of you will know Sara Thompson is also standing down as Head Coach after 20 years of building and shaping Ribble into the club it is today. All these colleagues are leaving a tremendous legacy for the club to build on and the club will always be grateful for their hours of dedication.

The 20th Anniversary year has been a positive year for the club in terms of the numbers of girls and new members we have coming through, in June we also hosted our most successful tournament to date. I would like to officially thank Jane Moodie and her team for the work they put into delivering the tournament, hailed as a success not just financially but from a competition point of view with positive comments coming in from far and wide for several days afterwards. I would also like to thank Nina Nelson for arranging a fantastic presentation evening at the end of June.

I would also like to thank Craig Jacks for the work he put into organising our 20th Anniversary celebration ball which gave us all some very special treasured memories of the club and a big thank you to Natalie Haythornthwaite for taking the time to come and support the evening and show her loyalty to Sara and Ribble for encouraging her at an early age. The ball was a great night and sadly will also be remembered for the last social occasion that people spent time with Jon Carr Oddie. I did not know Jon personally but remember him from the dance floor on the night and his requests to the Soul Convicts to play James Brown again as he thoroughly enjoyed the dancing and was part of a great night. I do however know the Oddie family name as extremely generous supporters of the club and can still remember tray after tray of donations arriving at the tournament for us sell in the summer. On behalf of the club I offer the family our condolences and thank you for the massive contribution he made to Ribble, he will always be remembered.

The ball was a celebration of 20 years for the club but also marked 20 years of hard work, energy, commitment, dedication on behalf of Sara Thompson as Head Coach. On the 1st October we appointed our new Head Coach Jane Moodie who has also served the club for over a decade and brings with her similar passion for Ribble and great vision for the future. I know Jane is grateful for the support she receives from all the coaches, and we would also like to thank Tracy for the extra support she offered to the club during the transition time in addition to all the coaching team for their continued hard work and commitment to the club..

As we move through the meeting you will hear from our new Treasurer Larana and Secretary Judith and Jane as Head Coach and I hope you will agree we have come a long way over the last 12 months. I believe all reports show a snap shot of the work involved in running the club. Our reports highlight the areas we feel we need to address over the coming months and the new elections to the committee will help us to move priority areas forward. We have another parent proposed to come on board and have introduced one or two new focus areas particularly around facilities, fund raising and grant applications all of which will strengthen the club going forward. We are never short of ideas but welcome any input from members and hope to build on our improvements to date with more transparency, better communication and inclusivity for everybody so Ribble really is a club everybody can feel an important part of.

Thank you

6. Treasurer Statement.

R.V.N.C. Financial Statement 2014

- Members Income (Fees/Registration Costs)
 - Increase of £4.3k btn. 2013 & 2104
 - This represents an 11% increase
 - Due to significant focus on recovery of outstanding sums
- Direct Costs of the Club
 - Increased by 1%
 - Therefore Hall Hire, Coaching Costs & Affiliation costs have remained the same
 - Tournament Costs
 - Overall a small income was generated from the clubs tournaments and league entries; £307 compared to £1.4k the previous year
- Overall position
 - Income increased to £9.3k compared to £3.8k in 2013, a diff. of £5.5k
 - Main drivers for this are as follows:
 - Increase in annual fees and registration costs £4.3k
 - Increase in fundraising activities of £2.4k
 - Decrease in tournament costs of £1.2k
- Cash position
 - As at 31.12.14 held £16.9k compared to £9.9k the prev. year

R.V.N.C. Financial Statement 8 months to 31.08.15

- Members Income (Fees/Registration Costs)
 - Income represents ONLY 8 months of fees
 - If we pro-rata this over 12 months, membership income approx. £34k, which is similar to 2013.
- Direct Costs of the Club
 - Expenditure represents ONLY 8 months
 - Hall Hire costs in this period incl. £7.2k from 2014 – therefore 8 months 2015 £13.1k, costs pro-rata annually £19.7k
 - Coaching Costs are in line with previous yrs. costs
- Overall position
 - Costs are greater then receipts by £3.4k
 - Main drivers for this is as follows:
 - RVNC earned the club **£9.5k** for investment
 - Membership income has fallen ?
 - Overall increase in Direct costs, in particular Hall costs (paying £7.2k for 2014)
 - Presentation night £1.3k
- Cash position
 - As at 31.08.15 held £17.2k compared to £16.9k at 31.12.14

R.V.N.C. Financial Statement 2015/16 SEASON

- Looking to report by age group;
 - Income – fees, membership, match fees
 - Expenditure – allocate directly coach and hall costs
- Tighter control on annual membership income / registration fees
- Reporting via season i.e. Sep.xx – Aug.xx, rather than calendar year
- Cash position
 - As at 31.08.15 held £17.3k, compared to £16.9k

7. Secretary statement -

Adoption of new Club constitution

Notice to members that the committee wish to investigate and review the current legal structure of the club.

Statement

Over 2015 I have tried to build on the club's communication tools by maintaining an accurate email database and use mailchimp to professionalise club emails. Email addresses are added to the database only on receipt of a membership form.

In January 2015 the club website was overhauled at no extra cost. We have attempted to keep the content up to date and interesting as well as store all club contacts and documents such as code of conducts ,club constitution ,registration forms etc

We know that since January the website attracts 200 unique hits per week , has received 27 enquiries from people looking to join a netball club ,took 28 bookings for the summer netball camps offered by the club and forwarded 39 orders for kit .Also 56 families used the website to reserve tickets for the presentation night.

The web site also has a news blog which feeds through to the Club Twitter and Facebook pages sharing members success stories and pictures. Keep the content coming ,the website needs it.

Current Member status

155 members renewed .. 6 or 7 still to send in reg fees and forms

22 new members already done taster sessions and sent in member forms,fees etc

17 potential new members who have completed taster sessions but not yet registered

7 still on taster sessions

As a result of the above there is a job to do in capturing those new members and then also the possibility of establishing a waiting list for the U7,U8,U9 Friday session.

In terms of renewals we need to commence collection of renewal registration forms much earlier than late August in order to give us any chance of being safely insured for 1/9/16.

Next season it is planned that this process will happen before training finishes in July meaning that we can batch process all renewals in August allowing us to concentrate on New members only in September.

8. Head Coach - Jane Moodie

As Jane has only recently been appointed as Head Coach , she took the opportunity to outline her vision and goals for the Club.

My Vision

To develop a netball club that coaches , players , volunteers , parents etc will proudly represent by maximising each members skill and athletic potential so that they will unite and drive RVNC forward.

My Goals

Develop a mind set to "improve everyday" withdraw every player and coach with the assistance of the Club development officer

Develop and maintain threat club in Lancashire

Bring enthusiasm and excitement to RVNC members

Serve as a positive role model for the Club

Develop excellent coaches (junior and assistant)

Establish and maintain high participation rates at all levels in the Club

Develop and maintain a working relationship with schools and the community

Create and maintain a lasting relationship between current and former players and coaches.

9. Formal thankyou's / presentation ..gifts for departing committee members

Close of AGM

A discussion took place with members present , with an opportunity to ask questions on the evenings presentation.

Meeting Closed 7.30pm